**Matters Arising Summary for Health, Safety and Environment Committee**

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| **Meeting** | **Minute** | **Description** | **Action** | **Status** |
| SAF 10-M2 | 10/39 | Review of health and safety management arrangements consequent on restructuring to Schools | HSEM to bring forward a paper to next meeting | To be considered under agenda item 9. |
| SAF10-M2  9 June 2010 and SAF 10-M3  20 October 2010 | 10/19.2  10/37 | Review of terms of reference and constitution of the Committee to ensure that membership includes appropriate representation for environmental issues and reflect the restructuring to Schools | HSEM and Director of FM actioned to bring this forward. It is for HSE Committee to consider the amendments and recommend any changes to Senate and Council . | To be considered under agenda item 5. |
| SAF10-M2  9 June 2010 | 10/27 | University Risk Assessment Audit | HSEM to bring forward KPIs | KPIs incorporated in the Annual Health and Safety Plan for 10/11 . Action completed. |